# MINUTES OF THE CITY COUNCIL-PLANNING & ZONING COMMISSION JOINT WORKSHOP HELD MAY 27, 2021, 9:00 A.M., AT THE CITY COUNCIL CHAMBER, 18649 FM 1431, SUITE 3A, JONESTOWN, TEXAS

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| **City Council:**<br>Paul Johnson, Mayor<br>Tom Buckle, Mayor Pro Tem, Place 2 | Eric Davis (Place 1)<br>Rod Schaffner (Place 3) | Dave Nelsen (Place 4)<br>Linda Bush (Place 5) |

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| **Planning & Zoning Commission:**<br>Vacant (Place 1)<br>Tony Macina, Vice Chair (Place 4) | Brenda Sies (Place 2)<br>Stephan Ambrose (Place 3)<br>Tom Grant (Place 5) | Melody Gayeski (Alternate 1)<br>Alyssa Kline (Alternate 2) |

City Council Present: Mayor Johnson, Mayor Pro Tem Buckle, Alderman Nelsen, Alderman Schaffner, Alderwoman Bush and Alderman Davis.
Absent: None.
Planning & Zoning Present: Commissioners Macina, Sies, Ambrose, Grant, and Alternate Gayeski.
Absent: Alternate Kline.
Staff present: City Administrator Jones, Development Director Jolly, Permit Tech Bayless, City Secretary Austin.

## ITEMS OPENING MEETING

### 1. CALL TO ORDER, ESTABLISH QUORUMS, DECLARE MEETING OPEN

Mayor Johnson called the meeting to order at 9:00 a.m. and with quorums present for both City Council and Planning & Zoning Commission.

### 2. PLEDGE OF ALLEGIANCE

## GENERAL BUSINESS AND ACTION ITEMS

### WORKSHOP:

**3. Discussion of proposed amendments to Chapter 14 Zoning, Division 2 Zoning Districts and Regulations, of the City's Code of Ordinances, regarding requirements for lots, and Chapter 10 Subdivision Regulation, regarding lot sizes and buildable area.**

City Administrator Jones opened the discussion. Council and commissioners reviewed the ordinance draft, specifically discussing cluster development, PUD requirements, lot requirement charts, and height limits. Suggestions were made for some changes and corrections to wording, which will be incorporated before the draft is sent to the city attorney for revision. The Planning & Zoning Commission will do further study on building height limits and make recommendations to the council for any changes to the current limits. No action was taken.

**4. Discussion of possible amendments to Chapter 3 Building Regulations, Article 3.09 Signs.**

The current sign code with proposed changes was discussed. Permit Tech Bayless answered questions about specific sections of the regulations. Effects of the ordinance revision on development department and code enforcement administration were also discussed. An amending ordinance will be drafted by the city attorney for future consideration. No action was taken.

## 5. ADJOURNMENT

Mayor Johnson adjourned the meeting at 10:57 a.m.

**PASSED AND APPROVED AT A REGULAR MEETING HELD ON JUNE 10, 2021.**

Paul Johnson, Mayor

ATTEST:

Rachel Austin, City Secretary